



New Patient Responsibilities for: _____

I have read and been explained my responsibilities as a new patient for the Redding Rancheria Tribal Health Center (RRTHC). These responsibilities are shown below. If I have any questions, I understand I must contact the clinic prior to my scheduled appointment.

- ✓ Your appointment must be confirmed by calling the RRTHC or following the process given in the automated call to prevent your appointment from being cancelled.
- ✓ You must keep the RRTHC updated if there is a change of address or phone number before your appointment at (530) 224-2700, so we can contact you regarding your appointment.
- ✓ Your first visit is called a new patient history and physical, which takes approximately 60 minutes to complete.
- ✓ Please bring your completed 'History and Physical' form, immunizations record (if available) and a list of any medications you are currently taking.
- ✓ Please bring your medical and pharmacy insurance cards. They are required for your new patient visit and may be required at each additional visit.
- ✓ If you fail to show up for your new patient appointment, or arrive too late to be seen, it could take up to three or four months to schedule another appointment.
- ✓ If you miss more than one new patient appointment, you will not be scheduled for another appointment for six months.

The Redding Rancheria Tribal Health Center is looking forward to having you as an established patient and providing you with excellent health care "because we care about your health."

Patient Signature

Date

Medical Record Number

Witness

Date